



University Christian Church (Disciples of Christ)  
2007 University Avenue, Austin, Texas

## 4.005 Organ/Piano Use Guidelines

Reviewed: m/dd/yy

*Welcome to University Christian Church!*

*Below are guidelines for use of the sanctuary organ and piano. Our sanctuary is a place of worship and our instruments are dedicated to the glory of God. Our guidelines are intended to make our guests comfortable in our facility and to ensure its proper use.*

*We hope your event in our sanctuary is a meaningful one!*

Use of the sanctuary organ or piano by persons other than current church staff shall be coordinated through the Church Organist or Minister of Music.

Practice sessions on the sanctuary organ or piano are available to guest organists/pianists who are preparing for activities scheduled in the church sanctuary, such as worship services, weddings, seasonal programs, special events, music recitals, etc. Requests for use other than these specified events must be submitted to the Church Organist or Minister of Music and may be subject to approval by the Organ/Piano Use Committee.

Access to the organ or piano for practice sessions may be scheduled through the church office, (512) 477-6104, during hours when church personnel are available to provide entrance and exit security for the sanctuary, and when other events are not scheduled.

Individuals requesting use of the organ, a 32-rank Garland pipe organ, must be trained organists. Instructions for use of the organ may be provided by the Church Organist, including the availability of memory banks, stops and pistons. Stops, pistons and memory banks may be reset only in coordination with the Church Organist. If a consultation is required from the Church Organist, this may be arranged by calling the Church Organist directly.

Persons who play the Steinway piano must be accomplished pianists or under the supervision of a piano teacher.

When not in use, the sanctuary organ is to be turned off and the piano must be closed and covered.

The organ or piano may be moved only under the supervision of a member of the Organ/Piano Use Committee.

Food and drink are not allowed on the organ console or the piano.

The Minister of Music and Church Organist are responsible for coordinating the care and maintenance of the organ and piano. Any problems with either instrument should be reported to them.

Your cooperation and help in securing and maintaining our facility and instruments is appreciated.